

**GENETIC COUNSELORS LICENSING BOARD**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 8/16/2018**

**BOARD MEMBERS PRESENT:** Heather Hussey-Johnson - Chair  
Jennifer Nicole Eichmeyer  
Thomas M Beck, M.D.  
Jack Zarybnisky, O.D.

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Julie Eavenson, Administrative Support Manager  
Maurie Ellsworth, General Counsel  
Candace Villarreal, Board Specialist

The meeting was called to order at **2:59 PM MDT** by Heather Hussey-Johnson.

**APPROVAL OF MINUTES**

Ms. Eichmeyer made a motion to approve the minutes of **June 19, 2018**. It was seconded by Dr Zarybnisky. Motion carried.

**LEGISLATIVE REPORT**

Ms. Cory gave the legislative report. The deadline to submit legislative ideas to the Governor's Office was July 13, 2018 and the deadline to submit proposed law and rule changes to the Governor's Office is August 17, 2018 for the 2019 Legislative Session.

**INTERIM COMMITTEE: OCCUPATIONAL LICENSING & CERTIFICATION LAWS COMMITTEE**

Ms. Cory said that the Executive Order report was submitted to the Governor and Lt. Governor prior to July 1 and it has been linked on the Board's main webpage. Ms. Cory updated the Board on the legislative interim committee on occupational licensing and certification laws. The Occupational Licensing & Certification Laws Committee met on June 22. Ms. Cory was invited to present on the process and executive order reports for the Boards served by the Bureau. It also heard from Greg Wilson, chief of staff to Lieutenant Governor Little; Albert Downs, policy specialist for the National Conference of State Legislatures; and Patrick Grace, regional manager for the Division of Building Safety.

In her presentation before the Committee, Ms. Cory noted that 29 of the 30 Boards served by the Bureau had submitted their reports. She let the Board know that all of

the reports were submitted before the July 1 deadline and each Board's report has been posted to its website.

Comments by the Committee included that its efforts appeared to be on a parallel track with those of the executive order, and committee members outlined a framework where each of them would take a few reports to review with members of the Boards who wrote them. The co-chairs encouraged legislators on the committee to volunteer to review reports where they felt like they had a connection to the occupation or had constituents who serve on the Board.

The Committee set its next meeting for Tuesday, August 7. Ms. Cory said the meeting was cancelled and the Committee will notify interested parties of the rescheduled date.

### **FINANCIAL REPORT**

Ms. Eavenson gave the financial report, which indicated that the Board had a cash balance of \$82,052.26 as of 7/31/2018.

### **CONTRACT RENEWAL**

Ms. Eavenson presented the 2019 fiscal year Board Contract. Ms. Eichmeyer made a motion to approve the contract and allow the Chair to sign on behalf of the Board. It was seconded by Dr. Beck. Motion carried.

### **OLD BUSINESS**

The Board reviewed the To Do List and no action was taken.

### **NEW BUSINESS**

**NEXT MEETING** will be scheduled as needed.

### **BOARD ELECTIONS**

Ms. Eichmeyer made a motion to elect Ms. Hussey-Johnson as Board Chair. It was seconded by Dr. Zarybnisky. Motion carried.

### **BOARD MEMBERSHIP**

Discussion was held regarding Board member appointments and terms, and preparation and training regarding incoming Board members. No action was taken.

### **EXECUTIVE SESSION**

Ms. Eichmeyer made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the executive session was to consider license application materials. It was seconded by Dr. Beck. The vote was: Dr.Zarybnisky, aye; Ms. Eichmeyer, aye; Dr. Beck, aye; and Ms. Hussey; aye. Motion carried.

Ms. Eichmeyer made a motion to come out of executive session. It was seconded by Dr. Beck. The vote was: Dr.Zarybnisky, aye; Ms. Eichmeyer, aye; Dr. Beck, aye; and Ms. Hussey; aye. Motion carried.

## **NATIONAL SOCIETY OF GENETIC COUNSELORS WEBINAR**

The Board discussed participation of Board members in the annual NSGC webinar. During the webinar, there was discussion at a national level regarding the recent fee reductions for Idaho Genetic Counselors licensure and the positive impact it is creating, including reduced barriers to entry for those who wish to be licensed in Idaho.

## **APPLICATIONS**

Ms. Eichmeyer made a motion to approve the following for licensure:

Chaperone, Jessica	GENA-103
Henson, Kaylee	GENA-106
Hodges, Rebecca	GENA-101
Khanna, Adity	GENA-98
Martino, Gail	GENA-109
Polun, Cassandra	GENA-99
Ratousi, Dalar	GENA-105
Sawyer, Briana	GENA-100
Young, Kayla	GENA-102
Payne, Allison	GENA-97
McGreevy, Kim	GENA-110
Erickson, Allison	GENA-111

It was seconded by Dr Beck. Motion carried.

Ms. Eichmeyer made a motion to approve the following pending additional information:

901-160-520  
901-160-670  
901-160-826

It was seconded by Dr. Beck. Motion carried.

## ADJOURNMENT

Ms. Eichmeyer made a motion to adjourn the meeting at **3:44 PM MDT**. It was seconded by Dr. Beck. Motion carried.

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Heather Hussey-Johnson, Chair

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Jennifer Nicole Eichmeyer

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Thomas M Beck, M.D.

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Jack Zarybnisky, O.D.

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Tana Cory, Bureau Chief